

Blue Oak Energy, Inc. is a commercial and utility scale solar electric project firm based in Davis, California. We are one of North America's leaders in designing, planning, and managing the installation of some of the largest solar electric projects in North America. Our core mission is to develop as much high-quality photovoltaic generated energy as possible in our lifetimes.

We are currently seeking a talented ***Project Estimator and Scheduler*** to focus on bridging the gap between Business Development and Engineering. In this position, you will coordinate directly with internal leadership and staff to control expenses, plan projects and schedule work.

We believe that our employees are the future success of our company. Thus, we offer a fun, challenging and rewarding environment with competitive salaries, outstanding benefits and career development opportunities. You will be a part of a dynamic and dedicated staff of 30+ people. The environment at Blue Oak Energy is fast paced and energetic. We are anticipating national growth and are looking for people who are interested in growing with us.

This is a solid opportunity to work on the forefront of a vital, growing industry!

Responsibilities:

- Plan and implement project kickoff meetings and project completion meetings. Help to close the loop with Business Development and Operations teams by providing continual feedback and support.
- Maintain project pricing records and schedule histories.
- Track project budgets and change orders.
- Estimate expenses and schedules for upcoming projects.
- Implement a Quality Assurance program for design/build and design only projects.
- Lead internal customer relationships by providing excellent service and technically sound construction estimating support.
- Represent Blue Oak Energy as an experienced and knowledgeable team member.
- Contribute to an amicable working environment with other associates and employees.

Qualifications:

- Bachelor's Degree in related field.
- Minimum of 5 years of related work experience.
- Solar electric experience highly desirable.

- Thorough knowledge of the National Electrical Code, the International Building Code and other related codes and standards.
- Knowledge of power distribution and transmission systems design is a plus.
- Self-motivated, proactive and committed to excellence.
- Hands-on construction experience.
- Demonstrated ability to communicate effectively with clients of all disciplines.
- Excellent PC computer skills and familiarity with MS Office and Windows.
- Highly organized and skillful at working on multiple projects simultaneously.
- Willingness to travel.
- A “Can Do” positive attitude, coupled with superior problem-solving skills.

Application Requirements:

Only resumes submitted with a cover letter will be considered. References will be contacted for all final candidates.

Respond to: careers@blueoakenergy.com, with SCHEDEST in the subject line

Start date: July 2010

Annual Salary: Competitive

Benefits: Medical, dental reimbursement, 401k, paid vacation and more!